

Occupational Recognition Service - Fee Waiver Request

A fee may be waived at the discretion of the South Australian Skills Commission (the Commission) and can only be requested prior to the time of lodgement of an application for occupational recognition, prior to the applicant paying the prescribed fees.

Where an applicant applies for a fee waiver, processing of the application will be put on hold until the fee waiver assessment has taken place. A determination on a request for a fee waiver will be made within 7 calendar days. Processing of the application will resume once the determination has been returned.

The Commission has determined not to grant fee discounts.

Eligibility Criteria

Under this policy the Commission, will consider waiving fees for applicants from specific categories.

Applicants must meet the following criteria to be eligible:

- seeking trades or declared vocations recognition for an occupation listed on the Traineeship and Apprenticeship Pathways Schedule (TAP Schedule)

and

- identifying under one of the following categories:
 - Aboriginal or Torres Strait Islander
 - vulnerable people who are:
 - experiencing financial hardship¹
 - a current victim-survivor of domestic or family violence
 - experiencing homelessness or at risk of becoming homeless
 - recovering from a personal disaster, such as a house fire resulting in total destruction of all personal property, or some other form of natural disaster
 - persons in incarceration who can leave prison to go to work or those soon to be released from incarceration

Note: Meeting the eligibility criteria does not automatically guarantee a fee waiver; the final decision rests with the Commission. Applicants will be advised of the Commission's decision within 7 calendar days of lodging the application.

If an application for fee waiver is unsuccessful, the applicant must pay the application fee before the application can proceed.

¹ Definition of 'financial hardship' as outlined in the South Australian Government low income provisions for concessions - [SA.GOV.AU - Low income provisions for concessions \(www.sa.gov.au\)](http://www.sa.gov.au)